



American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.

December 13th, 2018 BOG MEETING MINUTES

Location: Courtyard by Marriott Hartford Cromwell

Meeting Time: 5:00 PM

CALL TO ORDER: 4:51 PM

ROLL CALL

<u>PRESIDING OFFICER</u>	Present	<u>COMMITTEE CHAIRS (Committee Members)</u>
President. and BOG: Hank Cullinane	X	Technology Transfer: Jason Urso
President Elect and BOG: Jason Urso	X	Membership Promotion: Tom Ruggiero
Treasurer and BOG: Eric Fontaine		Newsletter: Blair Richardson
Secretary and BOG: Michael Davis	X	Historian: *OPEN*
BOG (Past President): Derek Bride		Student Activities: Ashley Keller
Board of Governor: Jason Besette	X	Student Advisor UHa Prof C. C. Yavuzturk (Cv)
Board of Governor: Ashley Keller	X	Student Advisor UNH Dan Cowan
Board of Governor: Tom Ruggiero	X	YEA Chair: Kevin Wixom (Evan Benoit)
Board of Governor: Bill Dunn	X	Reception/Attendance: Kevin Wixom
Board of Governor: Kevin Wixom	X	Refrigeration: Daniel Cowan
Board of Governor: Tony Cammilleri	X	Research Promotion: Derek Bride
Board of Governor: Evan Cohen		Golf Outing: Brandon Bradley
Board of Governor: Dan Cowan	X	ECC/Webmaster: Michael Davis
		Nominating: Bill Dunn
		Finance Committee: Eric Fontaine
Quorum: 7 BOG members		Sponsorship Committee: Scott Teller
		Auditing Committee: *OPEN*
		Regional Conference: Derek Bride (Delegate), Hank Cullinane (Alternate)
		Honors and Awards: Bill Dunn
		Publicity Committee: Blair Richardson
		Grass Roots Gov't Committee: Hank
		Sustainability Committee: Eric Fontaine
		Guests:
		Open Chair Positions:
		Auditing Committee Chair –
		Sponsorship Committee

Reception – Kevin Wixom

- Credit cards at door
 - Worried people aren't going to sign up and will create a line
 - This topic will be tabled for now.
- 46 people signed up (over 35 members)

YEA (Young Engineers in ASHRAE) – Kevin Wixom

- We had a YEA event at Hog River on 11/29. We had best attendance so far.
 - 17 attendees
- Next event will be in February and we hope to go to a Wolfpack game. We want everyone (young and old) to come
- Evan Benoit is writing up a summary of his YLW weekend in Maine. Hope to have this next week
- Will also be a write up about Hog River Event

PRESIDENT'S REPORT – Hank Cullinane

Chapter Operations PAOE Par: 1200 Min Points: 600 Total Points: 1120

- No update

SECRETARY'S REPORT, Michael Davis

- Kevin makes motion to accept November minutes, Ashley seconds, passes unanimously (two abstentions, Davis and Cowan)

TREASURER'S REPORT, Eric Fontaine

- Wixom asked about Blair raising funds for YEA. Hank will follow up with him to see where he is at and advise. OLD BUSINESS FOR JANUARY
- Hank will get together with Eric to put last year's RP donation from the golf outing on this year's balance on our credit card.
- As of last week, the bank balance and Quickbooks were equal, that difference went away. When I allocated it tonight, we are showing \$43.87 less in QuickBooks than the bank account. Not sure what's going on....
- Hoping to have an updated/year to date against the budget for January to see if we are on track.
- Couple big expenses recently...
 - Paid the Assessment today – \$5332.00
 - Paid Taxes this past month - \$1600
 - Belimo Catering - \$3828
- Treasurer's report passes unanimously (Dan made motion, Bill Dunn seconded)

COMMITTEE REPORTS:



**Chapter Technology Transfer Committee (CTTC) –Jason Urso
Program Committee – Derek Bride**

PAOE Par: 1050 Min Points: 550 Total Points: 250

- Urso passed around a schedule of programs
- January is a joint AEE (Maybe CTGBC) joint meeting
- Jason Bessette will be providing updates on Dristeem rep difference between tech session and dinner session
- Armin to do Fan Energy Index in March, CW vs DX Panel for Dinner session
- Price for April
- DL for May is Chuck Gullledge
- AEE event planned to tour Carla's Pasta in South Windsor on 2/5/19 (if it happens). Could be a joint ASHRAE event
- Hank will have more information to talk about the tentative year end gala in June

Newsletter – Blair Richardson

- NOT PRESENT

Sponsorship Committee – Scott Teller

- NOT PRESENT

Chapter Webmaster – Michael Davis

PAOE Par: 600 Min Points: 250 Total Points: 253 (100 still to be assigned by RECC)

- Updated spelling error on home page
- Looking into issue about rotated pictures on website
- Asked board members to take pictures and send me those for upload to website

Membership Promotion Committee – Tom Ruggiero

PAOE Par: 800 Min Points: 500 Total Points: 575

- Broke even in November for members
- Tom needs to send MP email again
- Promises to have something in newsletter
- Kevin needs to be updated regarding YEA eligible members

Student Activities Committee - Ashley Keller

PAOE Par: 500 Min Points: 300 Total Points: 50

- A recipient has been picked for winter conference sponsorship. Justin Simko from University of Hartford. Needs to submit a write-up for the newsletter. Requested all receipts by 3/1/18. Reimbursable up to \$1500
 - He also attended the YEA event
- New scholarship in newsletter and will be added to website



Historian – Hank Cullinane

PAOE Par: 300 Min Points: 100 Total Points: 170

- No update

Sustainability Committee - Eric Fontaine

- No update

Research Promotion – Derek Bride

PAOE Par: 1050 Min Points: 800 Total Points: 270

- No update
- Hank will look into how to keep update

~~Grassroots~~ Governance Advocacy Committee (GGAC) – Hank Cullinane

PAOE Par: 650 Min Points: 500 Total Points: 950

- CLM Program
 - Hank has been following this. See him for updates

Honors and Award – Bill Dunn

- No update from Bill

Golf Outing – Brandon Bradley, Adding Derek Bride to co-chair

- No update

Refrigeration – Dan Cowan

- Garland Award for refrigeration projects: JP Kempf did an R-22 to ammonia conversion that he will nominate them for. Dan will keep Bill Dunn in the loop.

Old Business

New Business

- Mathcounts
 - Jason Urso makes a motion to sponsor \$300 to Matchcounts, Tom seconds, passes unanimously
 - Davis to direct Treasurer Fontaine accordingly
- Ashley will give Justin Simko Hank's contact info to make sure he goes to other events

Action Items

- None

Podium Time/ Announcements



- Tom Ruggiero
- Jason to introduce speaker

ADJOURNMENT: _5:39__ PM Davis Moved, Urso second