



American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.

**July 12<sup>th</sup>, 2018 BOG MEETING Minutes**

**Location:** Artisanal Burger Company  
Manchester, CT

**Meeting Time:** 6:00 PM

**CALL TO ORDER:** 6:00 PM

**ROLL CALL**

<u>PRESIDING OFFICER</u>	Present	<u>COMMITTEE CHAIRS (Committee Members)</u>
<b>President, and BOG:</b> Hank Cullinane	X	<b>Technology Transfer:</b> Jason Urso
<b>President Elect and BOG:</b> Jason Urso		<b>Membership Promotion:</b> Tom Ruggiero
<b>Treasurer and BOG:</b> Eric Fontaine	X	X <b>Newsletter:</b> Blair Richardson
<b>Secretary and BOG:</b> Michael Davis	X	<b>Historian:</b> Richard Melo
<b>BOG (Past President):</b> Derek Bride	X	<b>Student Activities:</b> Ashley Keller
<b>Board of Governor:</b> Jason Bessette	X	<b>Student Advisor UHa</b> Prof C. C. Yavuzturk (Cy)
<b>Board of Governor:</b> Ashley Keller	X	<b>Student Advisor UNH</b> Dan Cowan
<b>Board of Governor:</b> Tom Ruggiero	X	<b>YEA Chair:</b> Kevin Wixom (Evan Benoit)
<b>Board of Governor:</b> Bill Dunn	X	<b>Reception/Attendance:</b> Kevin Wixom
<b>Board of Governor:</b> Kevin Wixom	X	<b>Refrigeration:</b> Daniel Cowan
<b>Board of Governor:</b> Tony Cammilleri	X	<b>Research Promotion:</b> Derek Bride
<b>Board of Governor:</b> Evan Cohen		<b>Golf Outing:</b> Brandon Bradley
<b>Board of Governor:</b> Dan Cowan	X	<b>ECC/Webmaster:</b> Michael Davis
		<b>Nominating:</b> Bill Dunn
		<b>Finance Committee:</b> Eric Fontaine
Quorum: 7 BOG members		<b>Sponsorship Committee: *OPEN*</b>
		<b>Auditing Committee: *OPEN*</b>
		<b>Regional Conference:</b> Derek Bride (Delegate), Hank Cullinane (Alternate)
		<b>Honors and Awards:</b> Bill Dunn
		<b>Publicity Committee:</b> Blair Richardson
		<b>Grass Roots Gov't Committee:</b> Hank Cullinane
		<b>Sustainability Committee:</b> Eric Fontaine
		Guests:
		<b>Open Chair Positions:</b>
		Auditing Committee Chair –
		Sponsorship Committee

#### **PRESIDENT'S REPORT – Hank Cullinane**

- President Cullinane asks that the board meeting starts at 4:45, can we start at 5 pm instead? Board agrees that the BOG meeting will start at 5 pm in the future.

#### **SECRETARY'S REPORT, Michael Davis**

- Board reviews May BOG meeting minutes
- Past President Bride makes motion to accept, BOG Bessette seconds. Motion passes unanimously

#### **TREASURER'S REPORT, Eric Fontaine**

- ***Eric Fontaine has been elected as Treasurer starting July 1, 2018 through June 30, 2019. He is replacing Jason Urso in this position.***
- Has Treasurer Fontaine been added to account and Past President Bride removed?
- Treasurer Fontaine has not been added. He proposes that when we have our first meeting in September we will go through budgets and statements.
- Treasurer Fontaine proposes that everyone sends their budgets within the next month and to present for approval by September meeting at the latest.
- President Elect Urso needs to get P&L and balance sheet from last year to accountant.
- Past President Bride has been removed from the account. President Elect Urso, President Cullinane and Treasurer Fontaine will be the only ones with bank account access.

#### **COMMITTEE REPORTS:**

##### **Chapter Technology Transfer Committee (CTTC) –Jason Urso**

- No update – not present

##### **Reception – Kevin Wixom**

- Locked in September – May at the Marriott
  - BOG Bessette has many options for alternate locations. Looking for help to vet/go through options for different venues throughout the season
- Need to decide if we are doing other locations
- September – surf and turf? Everyone agrees that we will do this for the September meeting.

##### **Newsletter – Blair Richardson**

- Blair has been going through past newsletters and will reach out to Nichole with issues
- Blair will reach out to Secretary Davis for help in distributing

##### **Sponsorship Committee – Open**

- Need a BOG member to volunteer to take over this position
- Secretary Davis will update the BOG with sponsorship amounts from last year

##### **Chapter Webmaster – Michael Davis**



- Asked BOG members to update their respective pages
- Will contact Secretary Davis with any needs to update/access star chapter

#### **Membership Promotion Committee – Tom Ruggiero**

- Looking into August 24 Yard Goats game. Cheapest is \$30/ticket minimum 10 people. Picnic pavilion. Party deck is \$40 per ticket.
- Considering doing a softball game in the fall

#### **YEA (Young Engineers in ASHRAE) – Kevin Wixom**

- Joint event w/RI, MA, Bi State – Member Wixom to look into this
- Comedy Fund raiser – Member Wixom to look into this
- Vote for Evan Benoit to YLW in November in Portland, ME
  - Reached out to YRC for sponsorship – no response
  - Will put this into YEA budget
- YEA sponsorship opportunities – BOG Wixom will put this in the budget
- Planning on doing 4-5 events this year

#### **Student Activities Committee - Ashley Keller**

- BOG Keller met with SBA at UHart. They are going to do ASHRAE design challenge.

#### **Historian – Rich Melo**

- No update

#### **Sustainability Committee - Eric Fontaine**

- No update.

#### **Research Promotion – Derek Bride**

- Did not reach our goal last year. Wanted almost \$14k from us – got about \$6k from us. Didn't get our golf proceeds from us nor Belimo donation. Hoping to be closer to \$10k when we are reassessed at CRC this year.

#### **Grassroots Governance Advocacy Committee (GGAC) – Hank Cullinane**

- RVC asked President Cullinane why CT was not adopting IECC codes. Hank sent them some information that made us look like we knew what we were talking about.

#### **Honors and Award – Bill Dunn**

- Past President Dunn plans to submit a couple more chapter service awards throughout the year.

#### **Golf Outing – Brandon Bradley**

- No update – Not present. Past President Bride will be co-chair for Golf. Webmaster to update website.



### Refrigeration – Dan Cowan

- Will coordinate with YEA for co sponsored event.

## Old Business

- CRC: We will be nominating President Elect Urso for Regional Membership Chair, are any other members interested in a regional position?

## New Business

- June Gala
  - Give out student scholarships
  - Trivia w/prizes, raffle
  - Invite spouses
  - President Cullinane will run with this
- PO Box – still needed?
  - Only received junk mail, shapes magazine & Cromwell Life
  - Will get rid of when we have a permanent treasurer for bank account purposes
- Summer fishing trip – BOG Wixom and Ruggiero looking into combined Membership and YEA event

## Action Items

- None

## Podium Time/ Announcements

- N/A

**ADJOURNMENT: \_\_7:06\_\_ PM**