



American Society of Heating, Refrigerating and Air Conditioning Engineers, Inc.

September 13th, 2018 BOG MEETING MINUTES

Location: Courtyard Marriot
Cromwell, CT

Meeting Time: 5:00 PM

CALL TO ORDER: 5:00 PM

ROLL CALL

<u>PRESIDING OFFICER</u>	Present	<u>COMMITTEE CHAIRS (Committee Members)</u>
President, and BOG: Hank Cullinane	X	Technology Transfer: Jason Urso
President Elect and BOG: Jason Urso	X	Membership Promotion: Tom Ruggiero
Treasurer and BOG: Eric Fontaine	X	X Newsletter: Blair Richardson
Secretary and BOG: Michael Davis	X	Historian: Richard Melo
BOG (Past President): Derek Bride		Student Activities: Ashley Keller
Board of Governor: Jason Bessette	X	Student Advisor UHa Prof C. C. Yavuzturk (Cy)
Board of Governor: Ashley Keller	X	Student Advisor UNH Dan Cowan
Board of Governor: Tom Ruggiero	X	YEA Chair: Kevin Wixom (Evan Benoit)
Board of Governor: Bill Dunn	X	Reception/Attendance: Kevin Wixom
Board of Governor: Kevin Wixom		Refrigeration: Daniel Cowan
Board of Governor: Tony Cammilleri		Research Promotion: Derek Bride
Board of Governor: Evan Cohen	X	Golf Outing: Brandon Bradley
Board of Governor: Dan Cowan	X	ECC/Webmaster: Michael Davis
		Nominating: Bill Dunn
		Finance Committee: Eric Fontaine
Quorum: 7 BOG members		X Sponsorship Committee: Scott Teller
		Auditing Committee: *OPEN*
		Regional Conference: Derek Bride (Delegate), Hank Cullinane (Alternate)
		Honors and Awards: Bill Dunn
		Publicity Committee: Blair Richardson
		Grass Roots Gov't Committee: Hank Cullinane
		Sustainability Committee: Eric Fontaine
		Guests:
		Open Chair Positions:
		Auditing Committee Chair –
		Sponsorship Committee

PRESIDENT’S REPORT – Hank Cullinane

- Bogus Emails – Every year we should revisit this topic because hackers sent a bogus email disguised as Hank asking for us to pay invoices. Need to check the domain of emails sent to ensure we don’t make payments to unknown recipients.

SECRETARY’S REPORT, Michael Davis

- Review July BOG meeting minutes – Jason B made motion, Ashley seconded, unanimously approved

TREASURER’S REPORT, Eric Fontaine

- Balance Sheet, July & August
- P&L for July, August, to-date
- Need Hank, Ashley, Tom for expenses for CRC, Yard Goats
- \$5,300 in membership revenue
- Operating balance is \$54,000 at end of August
- Need To finalize budget numbers and we will have a final version to approve at next meeting
- Mike Davis moved, Jason Urso second, treasurers’ reports pass unanimously

COMMITTEE REPORTS:

Chapter Technology Transfer Committee (CTTC) –Jason Urso

Program Committee – Derek Bride

- Meeting Schedule

Meeting	Topic	Contact or Presenter	Backup Presenters
9/13/2018	Geothermal - Joint meeting with CT Geothermal.	Carl Orio	
10/11/2018	Custom AHUs	Air Enterprises, Russ Elkins	Jason Bassette
11/8/2018	Belimo tour - joint meeting with bi-state		Scott Teller
12/13/2018	JRU pick topic	Scott Teller	
1/10/2019			
2/14/2019	Dri-Steam	Jason Bassette is contact	
3/14/2019	CHW vs. DX Panel Discussion? - Tentative	Cary M. - Need others	
4/11/2019	Price - Acoustics (tech) & VAV (dinner)	Barry	
5/9/2019	JRU pick topic	DL - Chuck Gulledge	

- Per Dan Cowan, Matt Mullen is interested in doing a joint AEE meeting. Jason will discuss with Matt.
- Goal - PDH Approval for all presentations including tonight
 - Sign in sheet
 - Evaluation forms
 - Request to purchase pencils.

Reception – Kevin Wixom (Not present, Evan Benoit filling in)

- Dan Cowan to help out at reception
- 99 Registered

Newsletter – Blair Richardson

- Mike to update Newsletter links on website to Blair's committee page.
- Blair to send me updated picture at his convenience.
- Need to explore looking into pdf newsletter similar to what Boston chapter does
- How do we add newsletter to archives

Sponsorship Committee – Scott Teller

- Turned over sponsorship committee to Scott on Wednesday 8/29. He has been fully integrated into website, email addresses, etc.
- Ad solicitations

Chapter Webmaster – Michael Davis

- Tom Ruggiero and Evan Cohen suggested a LinkedIn page – Evan Cohen and Jason Bessette have volunteered to look into this

Membership Promotion Committee – Tom Ruggiero

- Down two members from over the summer
- Tom needs podium time to announce new members
- He wants to run promotion to award firms with most new members
- Yard Goats game was a success. 15 people.

YEA (Young Engineers in ASHRAE) – Kevin Wixom (Absent), Evan Benoit

- October – Softball Game? – Waiting until Spring
- November - Brew Tour @ Stony Creek
- January – Wolf Pack game and behind the scenes look with facilities
- March – Escape room, Go karting, Bowling with football, indoor golf, Dave & Busters, TBD
- May – Campus tour, EBM Papst tour, financial management, TBD
- September – Comedy night – Hank will contact them

- Striving for a higher # of participants at YEA events
- Still looking to fill YEA sponsorships
- Evan Benoit is going to YLW in Maine on 11/2-11/4
- YLW reached out to Kevin Wixom regarding YLW 2.0. Registration is \$600 and includes hotel accommodations for Friday and Saturday, meals during the event, and all necessary materials and resources. Airfare and any ground transportation costs are not included.
- Registration opens on 9/24. There are only 20 slots open
- Dates 2/8/2019-2/10/2019, Clearwater, Florida
- Is this something we would like him to attend?
- Can we get a scholarship for the \$600?
- Would ASHRAE pay for the airfare and ground transportation?
- Hank told Evan to tell Kevin to register and we would cover costs. Jason U suggested to see if there was a scholarship available

Student Activities Committee - Ashley Keller

- On 11/8, Dan Cowan was invited by Ravi Gorthal Mech Eng Chair at U of New Haven to join programming board. He will push them to get involved in his capacity as chapter liaison.
- No update from Ashley, schoolyear just started. 15 students coming tonight

Historian – Rich Melo

- No update
- Hank will reach out to Rich and see if he wants to stay on as historian

Sustainability Committee - Eric Fontaine

- No update

Research Promotion – Derek Bride

- Not present, no update
- Hank got an email that our RP goal is \$15k+
- Full circle – need to donate \$100 for board members

Grassroots Governance Advocacy Committee (GGAC) – Hank Cullinane

- No update
- October 1 is new CT code – adopting 2015 codes

Honors and Award – Bill Dunn

- No update
- Hank has a certificate for Matt Mullen that he is going to award
- Blair is getting one, Ashley is getting one for QU, Derek Bride receives two – not present



Golf Outing – Brandon Bradley

- No update
- Evan Cohen is going to join golf committee as co-chair. Need to update forwarder, website, etc.

Refrigeration – Dan Cowan

- No update

Old Business

- Other venues – Jason B turned over partial list before he went on vacation. He will

New Business

- Accepting AMEX for dinner meetings – Not going to pursue this
- Accepting credit cards at door – For discussion with reception next time

Action Items

- None

Podium Time/ Announcements

ADJOURNMENT: ___6:18_ PM

Eric makes motion, Tom seconds